

Andy Hickman, CSP

Staging Diagram & A/V Needs

Please pass this information to the appropriate person.
If you have any questions, please call 800-947-0486. Thank you!

ADDITIONAL INFORMATION AND/OR REQUIREMENTS:

- CD player for music
- Wireless lavalier (lapel) microphone
- Small skirted table on the stage (approx. 4 ft. x 4 ft.)
- 6 ft. skirted table at the back of the room
- Dry erase board or flipchart with easel on stage
- Platform stage (please see diagram below)
- No lectern
- For me to setup properly, I'll need access to the ready stage at least one hour before the room is occupied. The small-skirted table must be on the stage before I can begin to setup.

